



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
Office of Emergency Medical Services
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March 14, 2008

Dear Accredited Training Institution Program Director:

It is approaching your three-year EMT training institution accreditation renewal period. I have enclosed your complete training institution accreditation renewal application packet. Please complete the entire three part application and return to the Office before the expiration date of your current EMT training institution accreditation.

You will find the renewal application follows the original accreditation application format closely, but in an effort not to be redundant we do not require resubmission of program policies and procedures. At this point in the accreditation process we want you to affirm that you have current policies/procedures, but we also want to hear how those policies/procedures are performing.

A new addition to the application packet is a student questionnaire; we request that all current students at all EMT training levels complete the questionnaire. If possible give to students who have been exposed to the course for at least two to three weeks or more. As explained on the questionnaire the purpose is not to approve or deny training accreditation, but to use, along with other data, as a resource to aid in determining future accreditation initiatives.

- Section I of the application packet consists of institution physical information, staffing, resources, applicant background, and affirmations
- Section II of the application packet focuses on training institution qualitative assessment
- Questionnaire portion of the application packet will provide data possibly leading to development of future initiatives
- \$500 Renewal of accreditation fee per 105 CMR: DPH 170.945 (C)(3), (E)

If you have any questions please feel free to call (617) 753-7302 or Russell.johansen@state.ma.us

Sincerely,

A handwritten signature in black ink that reads "Russell C. Johansen".

Russell C. Johansen
Training & Accreditation Program Director